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INVOICE

1540 Rice Rd., Suite 100 Tyler, TX 75703
P: 1.800.346.4576

RECEIVED
APR 29 2022

Invoice Number: AR31239
Invoice Date: 4/27/2022
Account Number: NC00
Balance Due: \$999.00

Bill To: Navarro County
300 West 3rd Ave
Suite 4
Corsicana, TX 75110

NAVARRO COUNTY
AUDITOR'S OFFICE

Ship To: Navarro County
Attn: Kevin Bussard for County Judge
Courtroom
300 West 3rd Ave
Suite 102
Corsicana, TX 75110

Sales Order No		P. O. Number		Ship Method		Payment Terms		Payment Due	
				DL		Due on receipt		4/27/2022	
Remarks							Sales Person		
							Janet Loflin		
Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
C405/DN	Xerox VersaLink C405/DN Color Multi-Function	4HX596714	1.0	1.0	0.0	Each	\$999.00		\$999.00

Thank you for your business!

Remit to Address:
PO Box 308
Athens, TX 75751

Web Site:
DocumentSolutionsHQ.com

Subtotal	\$999.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Invoice Total	\$999.00
Balance Due	\$999.00



NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant
Kaye Martin, Assistant
Patty Wells, Assistant
Lisa Clay, Assistant
Jan Wise, Assistant

Terri Gillen, County Auditor
Phone: (903) 654-3095

601 North 13th Street, Suite 6
Corsicana, TX 75110
e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

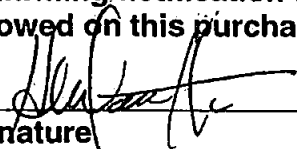
The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other Terri said approved in court, but forgot to do P.O.

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.



Signature

5-9-22

Date